Gabriela Gamino

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EXPERIENCE

Old Harbor Inn, Location — *Hotel Housekeeper*

June - August 2022 -> May - October 2023 -> May - August **2024** -> June - August 2025

- Cleaned and sanitized guest rooms in accordance with protocols to ensure guest satisfaction.
- Assisted in training new staff.
- Conducted thorough inspections of completed rooms.
- Followed daily cleaning schedules to prepare for the arrival of guests and meet deadlines.
- Demonstrated positive attitudes with guests and co-workers.
- Inspected common areas and guest rooms to check cleanliness and tidiness.
- Adapted quickly to changing priorities during peak occupancy periods.
- Collaborated with team members to uphold cleanliness standards across all hotel areas.
- Shadowed under the supervision of housekeepers and was coached.
- Refilled hotel toiletries for hotel guests and provided a satisfactory stay.
- Cleaned bathrooms, bedrooms, and living spaces to follow sanitation and hygiene standards.
- Reported maintenance issues to ensure a timely explanation.

The Lodge, Location — *Hostess*

June - August **2024**

- Greeted and seated guests, ensuring a welcoming environment.
- Manage the reservation system to optimize seating arrangements.
- Assisted in coordinating dining room flow during peak hours.
- Communicated guest needs with servers for enhanced service.
- Collaborated with team members to improve guest experience.
- Answered customer questions about hours, seating, and menu information.
- Collaborated with restaurant cleaners to help speed the flow.

EDUCATION

South Haven High School, SOUTH HAVEN — *High School Diploma*

August 2021 - May 2025, South Haven

- Honor Roll Fall & Spring 2021
- Completed AP English Language and Composition & US American History
- 3.7 GPA Weighed
- Ranking in Top 18% of Class
- Extracurricular Activities: Soccer JV/Varsity Teams, School Play, Dual Enrollment with Lake Michigan College
- Diversity Club Member
- Quizbowl Club Member
- Elected JV Captain of Quizbowl

SKILLS

- Team Collaboration
- Positive Attitude
- Hard Worker
- Time Management
- Trainable
- HTML (Beginner)
- Responsible
- Bilingual
- Creavitiy
- Adaptable
- Empathy
- WordPress (Beginner)

LANGUAGES

English - Native

Spanish - Native

French - Limited Working Proficiency/Beginner

VOLUNTEER WORK

Associations: HIGH SCHOOL & SAINT BASIL CATHOLIC CHURCH & THE AMERICAN LEGION

- Increased cultural awareness through the organization of multicultural festivals
- Fostered a sense of community.
- Used strong interpersonal skills to convey information to others
- Supported fun and engaging activities for events
- Helped with the organization and planning of events
- Assisted with special events and programs

REFERENCES

I have to ask them.